

QUINTET ATHENS - BOOKING TERMS AND CONDITIONS

1. **DEFINITION OF TERMS** – You agree by signing this contract that the musicians performing on the day of your event are directly subcontractors of Quintet Athens. Quintet Athens is the principal service provider of the music services you have hired. The balance due for your booking contract is the ensemble's fee and individual payments distributions to musicians will be made by Quintet Athens. The musicians that perform for your event are contracted based on their high level of playing skill and their individual availability to be present for a booking. Our rotation of musicians in Quintet Athens may change throughout the year. Quintet Athens does not discriminate against contracted musicians on the basis of sex, age, race, gender, or religious affiliation.
2. **PERFORMANCE LENGTH** – A standard booking is one (1) to one and a half (1 ½) hours long. If additional time is required for your event, you will be billed \$250 per hour for each additional block of time beyond the original booking time. For performances longer than 1 ½ hours our ensemble musicians will require some short breaks from playing. We will do our best to coordinate our breaks with your event's itinerary. For wedding ceremony bookings breaks for the musicians are not required and the musicians will stay in place throughout the ceremony.
3. **PLAYING SPACE & SEATING REQUIREMENTS** – Quintet Athens requires approximately 3 square meters (9'10"x9'10") of space to set up the ensemble for an event. The space must be protected from the elements if outdoors and on a flat stable surface. Quintet Athens will provide chairs, music stands and promotional items for the playing area. A designated space for our travel cart and instrument cases will be required if they are preferred to be out of view during the event. Access to the performance venue at least 30 minutes before the event start time is required in order to set up the ensemble's performance area.
4. **PROMOTIONAL MATERIAL SETUP** – For corporate events and private functions Quintet Athens standard setup includes promotional banners and a small table with business cards. Promotional materials can be excluded from the ensemble's standards setup upon request. For weddings ceremonies Quintet Athens will not set up promotional materials.
5. **AMPLIFICATION** – Quintet Athens does not supply any electronic amplification outside of the natural amplification that our instruments can produce. Any sound reinforcement required for your event must be hired separately from Quintet Athens.
6. **SPECIAL MUSIC REQUESTS** – If you would like for the ensemble to perform any additional pieces outside of our current repertoire, a special music fee will be added to your total to cover the costs of purchasing sheet music and/or commissioning an arrangement. Quintet Athens reserves the right to decline special music requests for any reason.
7. **CANCELLATION POLICY**
 - a. **QUINTET ATHENS** – If for any reason Quintet Athens must cancel the performance prior to, or on the day of your event you will receive a full refund including your deposit amount. If for any reason a member or multiple members of Quintet Athens are not present to play for your event and the ensemble must perform with a reduced number of players, you will be refunded a portion of your total equal to the fee(s) of the musician(s) not present.
 - b. **EVENT CANCELLATION** - If you cancel your event more than 2 weeks prior to your event you will be refunding any fees collected apart from your deposit. Your deposit is non-refundable. If you cancel your event within 2 weeks (14 days) of your scheduled event date you will not be entitled to a refund and will be billed for the full amount of the booking.
 - c. **RESCHEDULING** – If the event needs to be rescheduled for any reason notice must be given to Quintet Athens no less 2 weeks (14 days) prior to the scheduled event date. If Quintet Athens cannot fulfil the new event, you will be refunded any fees collected apart from your deposit. Your deposit is non-refundable.
8. **PAYMENT** – A non-refundable deposit in the amount of \$150 is due to Quintet Athens to secure the ensemble for an event booking. The deposit amount is applied to your total booking fee for Quintet Athens. The remaining balance for your booking is due 2 weeks (14 days) prior to your event date. Payments can be made by check *Made out to Quintet Athens (Daniel Self)*, cash, credit, or debit card. If you are paying with a credit or debit card a 3% processing fee will be added to your transaction.